



OVERVIEW

Job Title: Educational Consultant

Reporting to: Foundation for Jewish Heritage Projects Officer

Fee: £12,000

Period of Service: It is anticipated that the assignment will take up to a year, working flexibly. The time frame could be subject to negotiation subject to increasing monthly hours worked, but with the same outputs achieved.

WHO WE ARE

The Foundation for Jewish Heritage is a UK-based charity, dedicated to working in the UK and internationally on preserving Jewish built heritage in danger. The mission is at its core an educational one, saving Jewish heritage sites to educate the Jewish people and wider society about the Jewish experience.

The Foundation for Jewish Heritage carries out its work through:

- Research – creating an inventory of Jewish heritage sites, and identifying those at risk
- Advocacy – making the case for Jewish cultural heritage and promoting interest in specific sites
- Expertise – providing professional advice and guidance to create sustainable solutions for vulnerable sites working with local partners, while nurturing expertise in Jewish heritage preservation
- Resources – securing funding for Jewish heritage sites at risk to ensure these are preserved, given a contemporary purpose, and saved for the future.

We are a small charity with an ambitious mission, and a need to expand to meet our growing agenda of work.

RESPONSIBILITIES OF THE ROLE

A central purpose of the Foundation's work is to educate people on the Jewish experience and contribution, delivering this as a core element of preserving and repurposing historic synagogues at risk. There is a special power in providing educational experiences in the surroundings of a beautiful historic synagogue – where Jewish history happened.

We do not currently have in-house expertise to deliver this, and therefore plan to engage an experienced Educational Consultant to develop both a strategy for our UK work and run educational pilot programmes using Jewish heritage to present Jewish history, culture and traditions, including the contribution of Jewish communities to wider society, thereby promoting inter-cultural understanding combating ignorance and prejudice.

The Consultant will consider the strategy in the context of the Foundation's three current major projects underway (i) the grade II Merthyr Tydfil synagogue in Wales where we are creating a Welsh Jewish Cultural Centre (ii) the grade II* Middle Street Synagogue in Brighton where we are establishing a cultural and educational centre and (iii) the grade II Sandys Row Synagogue in Spitalfields in London where we are researching the viability of a Heritage Centre based on the legacy of the Jewish East End.

The key requirements of the role are:

- assess the broad educational aims of the Foundation, the context of its current and planned heritage preservation/adaptation projects, and the particular heritage/educational landscape in which it works
- consider how the heritage sector generally addresses educational needs and purposes, including issues and challenges, and best practices. This will include liaising directly with institutions and individuals in the heritage/education sector.
- Identify key audiences for FJH and their educational engagement potential, including local residents, tourists, and the important schools' sector with reference to the National Curriculum
- consider the methodologies of delivering educational programmes in a heritage context, innovative approaches reflecting this context, staffing requirements, and any professional development/training needs
- assess the specific role of tour guides presenting Jewish subject matter and their training/accreditation
- develop measurable objectives for FJH's future work in education
- based on the above, propose what strategies, policies, programmes and resources should be deployed by the Foundation to fulfil its aims and meet educational need, presenting these findings and recommendations in a detailed report, and in person as required to the FJH staff team and Trustees.
- devise and deliver follow up pilot educational programmes to key audiences that derive from the policies and strategies identified and agreed, including preparing suitable support materials as required, thereby testing the report's conclusions, and subsequently writing up key learnings and recommendations garnered from these programmes
- produce an end of year final report summarising what the project has achieved and making final recommendations as to how FJH should take forward its educational work into the next phase, and the resources required for this.
- in general work collaboratively and professionally with your staff colleagues
- represent FJH in a personable and professional way to any individuals, organisations or stakeholders as required by this assignment

Essential

You will need to have:

- interest in and commitment to FJH's Jewish heritage preservation mission, and a passion for education
- a degree, and teaching qualification or relevant experience
- demonstrable experience as an effective educator working in an educational and/or heritage setting, including running teacher training programmes, and producing educational/curricular teaching and learning materials
- strong organisational, time-management, IT and digital skills
- strong interpersonal, verbal and written communication skills
- self-motivated, with the ability to effectively manage your own workload with attention to detail and able to work to deadlines
- strong critical thinking and analytical skills
- a proactive, can-do, solutions-based approach to work

Desirable

It would be useful if you have:

- knowledge of, or interest in, Jewish history
- a degree in a subject that relates to history and/or heritage
- direct experience of educational work in the heritage and/or museums sector
- understanding of the charitable sector

RELATIONSHIPS

The Educational Consultant will report to the FJH Projects Officer.

S/he will liaise with FJH volunteers, professional colleagues, stakeholders, community groups and individuals. The contact will be largely operational in nature, making use of all available communication channels.

WORKING ENVIRONMENT

Remote working from your own office will be the routine with the expectation of online, and in-person, meetings in London with the supervising Projects Officer and/or Chief Executive.

Generally, the role will be within normal office hours with the possibility of occasional evenings or Sundays for specific meetings.

There will be a requirement to travel occasionally to FJH synagogue projects in order to understand the nature of these projects, meet colleagues and partner agencies, and run programmes.

TENDER SUBMISSIONS

The submission should cover:

- relevant skills and experience
- plan and methodology for carrying out the brief
- resource schedule with consultant day rates and anticipated service level (total days)
- fee proposal (including VAT if applicable)
- two named references
- details of Professional Indemnity insurance and Public Liability insurance
- CV

Tenders will be evaluated according to the following criteria:

- relevant experience
- understanding of the project
- methodologies deployed
- value for money

Application should be submitted to FJH Chief Executive Michael Mail, details below. He is also available for an informal discussion about the assignment if required.

Key dates are as follows:

- closing date for applications – Monday 20th October
- review of applications and selection for interview – Wednesday 22nd October
- interviews - Monday 27th October
- appointment made – Wednesday 30th October

The Foundation for Jewish Heritage will inform applicants of the outcome of the process via email and all correspondence will be handled by the FJH Chief Executive.

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UK Charity Registration Number 1162111